

CENTRAL WEST LHIN
Mental Health and Addiction Services Core Action Group

Meeting Notes of
Wednesday, March 3, 2010
9:00 – 11:00 a.m.
Office of the Central West LHIN

In attendance:

Mohamed Badsha, Reconnect Mental Health Services
Scott Brooker, Friends & Advocates Peel
Rob Hardy, Salvation Army Hope Place
Amandeep Kaur, Punjabi Community Health Services
Michelle Kelly, Consumer Survivor Network
Baldev Mutta, Punjabi Community Health Services
Karen Parsons, Peel Addiction Assessment and Referral Centre
Janice Peters, Supportive Housing in Peel
Laurie Ridler, Supportive Housing in Peel
Susan Smither, Centre for Addiction and Mental Health
Eric Tripp-McKay, Peace Ranch
Laurence Wolfson, William Osler Health System
David Colgan, Central West LHIN (Acting Chair)
Suzanne Robinson, Central West LHIN (recorder)
Jody Wellings, Central West LHIN

Guest:

Andrea Tait, Community Care Information Management

Regrets:

Monty Laskin, Caledon Community Services
Sandy Milakovic, Canadian Mental Health Association/Peel Branch, Chair
Fred Wagner, Trellis Mental Health and Developmental Services

1. Agenda

Since Sandy Milakovic sent regrets, David Colgan chaired the meeting, called for and received approval of the agenda.

2. Previous Meeting notes – 6th January and 3rd February, 2010

The group agreed that the notes of 6th January and 3rd February 2010 reflected the meeting discussions.

Suzanne Robinson to request the notes be posted to the LHIN's web site and will circulate to the Group

3. Presentations

None scheduled.

4. Business

4.1 Vice-chair

With David Colgan confirming no nomination were forthcoming from the floor, Suzanne Robinson informed the Group that Mary Jane Cripps accepted a nomination for the position of Vice-chair. By consensus, it was agreed to accept her nomination and the LHIN appointed Mary Jane Cripps as the Vice-chair effective immediately.

Suzanne Robinson to inform Mary Jane Cripps of her appointment as well as Sandy Milakovic as Chair

Suzanne Robinson to revise the Terms of Reference to reflect the new position, for acceptance at the May meeting

4.2 Concurrent Disorders Network: Service Decision

Laurie Wolfson informed the Group that members of the Network discussed and agreed to new services being established, including the expansion of groups at William Osler Health System in Brampton and Case Management. With a commitment to deploying these services in the community, Laurie Wolfson and Mohamed Badsha as co-chairs are reviewing replies to their call to organizations to come forward to be considered as providers of the new services.

4.3 H-SIPs

Three items are included for discussion: LHIN Internal Management Process, Review Criteria, and the H-SIP for Supportive Housing for People with Problematic Substance Use.

a. LHIN Internal Management Process

David Colgan indicated that as part of a broader process, underway is the internal review of the staff leadership for the H-SIP management process, it having been interrupted by staff change over. H-SIPs will continue to be reviewed by both planning and performance staff on a quarterly basis. It was agreed that following that review, the next step in the process would be that H-SIPs come forward to the Group through the LHIN for further input.

Suzanne Robinson to include on the May meeting agenda an update on the Internal Management Process

b. Review Criteria

With regards to the criteria, Suzanne Robinson circulated a draft of the criteria that was developed based on the Aging at Home proposal review process. As the Group considered its role in reviewing H-SIPs, it was identified that criteria needed to be established to guide those discussions. This criteria put forward by the LHIN is to meet that need and so that it is well reflected in H-SIPs, it is important that the criteria is meaningful to and understood by providers. While there has been no funding announcement for mental health and addiction since 08/09, we anticipate that when funding is announced, direction from the Ministry will accompany it based on provincial priorities. As such, those priorities are part of the criteria. The Group agreed that they would use the criteria as is and test it and the process against the Emergency Department (E.D.) Diversion H-SIP on file from Reconnect.

Using the E.D. Diversion H-SIP, Suzanne Robinson to implement the process as currently defined and present the result for discussion at the May meeting

c. Supportive Housing for People with Problematic Substance Use

This H-SIP as submitted by SHIP requires further discussion and Laurie Ridler highlighted some issues e.g. ensuring compliance with the guidelines, adequacy of 1 FTE staff, connection of a single worker to a team, and budget. The H-SIP is based on the guidelines as recently released by the Ministry but a collective understanding of them would be helpful.

Susan Smither offered that some lessons learned can be leveraged through a few Toronto initiatives e.g. Jean Tweed, Mainstay Housing, Breakaway, Regeneration House, LOFT and YMCA.

*Susan Smither to connect with Laurie Ridler with contact information for the Toronto initiatives
Laurie Ridler to extend invitations to and convene meetings during March for the purpose of completing the H-SIP for Supportive Housing for People with Problematic Substance Use*

4.4 Extended Action Group: Proposed Agenda and Membership

Suzanne Robinson circulated the draft agenda for the April 7th meeting and highlighted the invitation list of about 70 people is reflective of the inter-ministerial and cross-sector planning of the Ministry's 10-year Strategy for Mental Health and Addiction. The Group was satisfied with the agenda and agreed to provide presentations as requested.

Suzanne Robinson will revise the agenda to reflect which providers are going to speak to what item and email the meeting invitation no later than March 8, 2010

Suzanne Robinson will work with Michelle Kelly and the C/S Network to ensure their readiness to participate as agreed

5. Project Updates

5.1 Community Care Information Management (CCIM)

The Group positively received the announcement by CCIM's Andrea Tait that as a one-year pilot a full-time CCIM Project Coordinator has been appointed to the Central West and Mississauga Halton LHINs. The CCIM staff who will report to Andrea will facilitate planning and implementation of CCIM initiatives and this one year pilot will also help the CCIM team learn how to better funnel projects to providers, in this case through a single point of contact.

With CCIM initiatives now jointly governed by the LHINs and the Ministry and that model being finalized, a business case has been submitted for signatures with decisions to follow about the management of some specific issues including budget, sustainability and evaluation.

a. OCAN

Janice Peters reported that the GTA West pilot group has entered the last stage of the shared assessments project with the final kick off held last week. Tasks include business mapping, integrating the revised OCAN, and making improvements to the software.

b. Integrated Assessment Record

Laurie Wolfson reported that staff training is complete, uploads are occurring, security provisions are in place, and the committee is looking at the potential to enrich the database with historical assessments. Andrea Tait added that early learning from Erie St. Clair revealed the need that after six months of implementation and three change management phases, take up increases. It takes time to change clinical practices and allay concerns about privacy and security.

c. Business Management Solutions

David Colgan confirmed that most providers are either in progress or have submitted their letter of commitment for MIS. Reconnect and Friends & Advocates are still assessing their circumstances.

Jody Wellings to address with the IAR Committee the need to include addiction assessments

Jody Wellings to follow up on the distribution to providers of the CEO's letter of support

Andrea Tait to follow up on Peace Ranch's identification that "FRX" requires more training and support

5.2 Dufferin Connects

Eric Tripp-McKay reported that a Human Services and Justice Coordinating Committee (HSJCC) has been established in Dufferin chaired by Sandy Milakovic with a membership of 10-12 agencies. Reconnect, Trellis, and SHIP are active partners delivering service as part of the Integrated Support Network of Dufferin. Business continuity will be an issue given the limited resources available within the structure. Eric announced that recently two new housing units were added with the total now 12 units. The group is looking to address LHIN boundary issues by working with providers outside of Central West.

Laurie Wolfson shared that a plan is well underway amongst Trellis, Dufferin Family Health Team (FHT), Headwaters, and William Osler to jointly hire a psychiatrist. The psychiatrist will be on staff at FHT with appointments to Headwaters and William Osler. Service will be primarily based in Orangeville with a day a week in Brampton. There will be a connection to Dufferin Connects which will facilitate the development of services that are consistent with client need.

David Colgan highlighted with thanks that this approach is consistent with the expectations of transitioning services to the community as defined in H-SAAs.

5.3 Malton Connects

While the committee no longer convenes, Baldev Mutta reported that Punjabi Community Health Services received a five-year grant from Ontario Trillium Foundation to address parenting and youth issues. With this initiative, momentum will build around service development.

6. Standing Reports

5.1 Consumer/Survivor Network

Michelle Kelly is planning for the regional representatives' meeting the week of March 15th.

5.2 Diversity

Baldev Mutta spoke briefly to the written report that was emailed late yesterday afternoon and circulated at the meeting. There are four areas of focus for the Core Action Group are: education & training, healthy equity planning, communications, inventory of resources. David Colgan added that health equity planning as cited in the Health System Plan will be required by all health service providers.

5.3 Concurrent Disorders

Report as per item 4.2. Laurie Wolfson also commented the Network continues to roll out the Network-wide the common screening tool.

6. Other Business

6.1 Manor Gate

With time permitting, Janice reported on Manor Gate, commending the stakeholder group for their exceptional work. SHIP is taking occupancy on March 15th with 25 of 30 units committed.

7. Next Meeting

7.1 Next Meetings

The Extended Action Group meets on Wednesday, April 7, 2010 from 9:00 a.m. to 2:00 p.m. at Monora Park, just north of Orangeville. Meetings for the purpose of the Supportive Housing H-SIP will be scheduled this month.

8. Adjournment

The meeting was adjourned at 10:45 a.m.